

## U3A (insert Association Name) COVID Safe Plan

This COVID Safe Plan contains the necessary controls and conditions to minimise the likelihood and consequence of infection and transmission of COVID-19. It specifically relates to the resumption of face-to-face classes. **Our objective is to provide and maintain a healthy, safe and virus-free learning environment for our members.**

Content of the Plan has been sourced from QLD Government, QLD Health Authorities and the outcomes of risk assessment conducted by U3A Network Queensland. *(Add any additional sources of content)*

<b>Class Name &amp; Tutor</b>	<b>Venue (location and description)</b>	<b>Management Committee Approved Resumption Date</b>	<b>Class Resumption Requirements Controls &amp; Conditions</b>
<i>(The class title and the name of the tutor is inserted in this column)</i>	<i>(The name of the venue and specific venue details provided here)</i>	<i>(The approved date that this class is authorised by the Management Committee to commence or recommence)</i>	<i>(All requirements and controls are listed in this column related to the specific class and venue)</i>
<i>(Add rows as necessary)</i>			

**Plan authorised by:** *(Name and signature of authorised person from Management Committee)*

**Last updated date:** *(Insert date this plan was last updated)*